

VOICE BY YVONNE

TUITION POLICIES AND PAYMENTS

MONTHLY TUITION must be paid in full NO LATER than last class of each month.

This amount is applied to the following month. The following payment options apply to payments made in full, and on time - received by or ON the last class day of each month.

Students agree to pay for their specific monthly class schedule - same day and time, every week of each month. EXAMPLE: Four Wednesdays in a month = 4 x rate = amount due. Instructor may/will post and/or email anticipated Holiday, or anticipated absence, prior to the start of each month.

TUITION PAYMENTS: \$55 per 30-minute Studio Class \$110 per 60-minute Studio Class

TUITION PAYMENTS and POLICIES:

- *Monthly tuition payments are due in full, no later than the **last class of each month.** Upon receipt, the amount is applied to the following month. The teaching schedule is based solely on RECEIVED tuition payments. Tuition payments that are made on time, and in full, represent confirmation of student class day/time.*
- *LATE payments (received after the last class of the month) will initiate a Venmo Request - Payable Upon Receipt.*
- *Monies are non-transferable and non-refundable.*
- *A "Credit" is ONLY carried over to the following month IF the instructor is ill and must cancel class(es).*
- *Payments may be made via **cash, check** (post-dated checks will not be accepted), **or Venmo.** Venmo name: Yvonne-Iversen-1. NOTE: Venmo payments must be made via "Payments Between Friends" mode (which does NOT include a fee). Client agrees to pay the full amount due. Client is responsible for ALL additional fees incurred via chosen form of payment.*
- *Consistently late payments may result in student losing class day/time.*
- ***MAKE-UP classes are NOT available.** Although rare, when/if possible, a scheduled "make-up" will be up to the sole discretion of the instructor AND will only be scheduled AFTER date of "missed" class. A make-up class does NOT take the place of a student's future, designated class day/time. Tuition payments are NON-NEGOTIABLE.*
- *Notice of Absence OR Vacation. Students who provide notice of anticipated absence OR vacation dates - at least two months prior to absence - and who plan to miss no more than two consecutive classes, will not lose their designated class day/time. Because studio space is extremely limited, any student planning an absence is asked to text or email respective dates as soon as possible.*
- *Students who do not feel well, are potentially contagious, or have a fever will NOT be permitted in studio.*
- *If a student is more than 10 minutes late to class (no text/call), class is considered "completed."*

Email: VoiceByYvonneIversen@gmail.com

Cell#: 808-741-4434

www.VoiceByYvonne.com

STUDIO LOCATION: 2754 Woodlawn Drive, Honolulu, HI 96822

MAILING ADDRESS: 1226 Molehu Drive, Honolulu, HI 96818

Instructor assumes that each student and/or their parent/guardian(s) have read and agree to abide by above guidelines, as well as the instruction policies found on the POLICY page of company website.

RECEIVED/ACCEPTED BY: Student _____ DATE: _____

RECEIVED/ACCEPTED BY: Parent/Guardian _____ DATE: _____